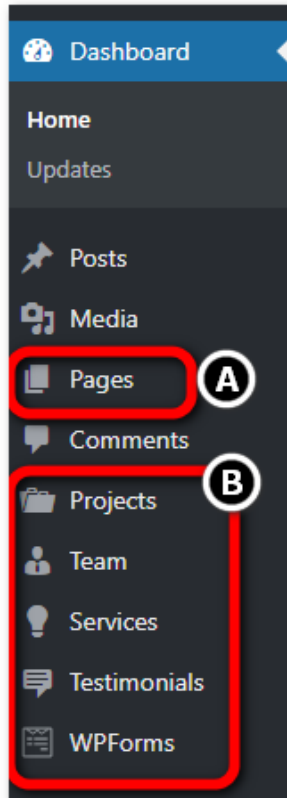


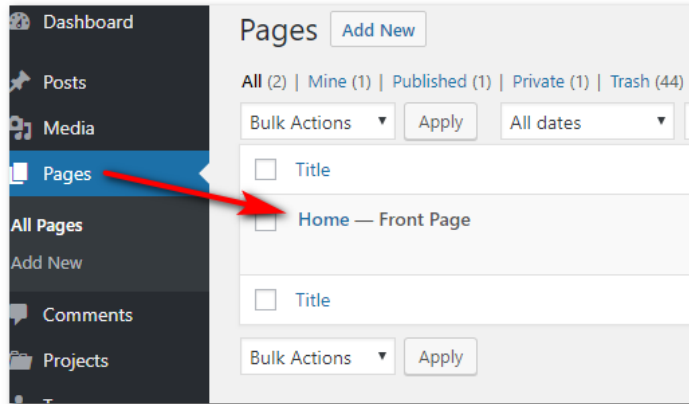
Updating the webpage

Go to **YOURDOMAIN.com/wp-admin**. After you log in, you will see your menu to the left.



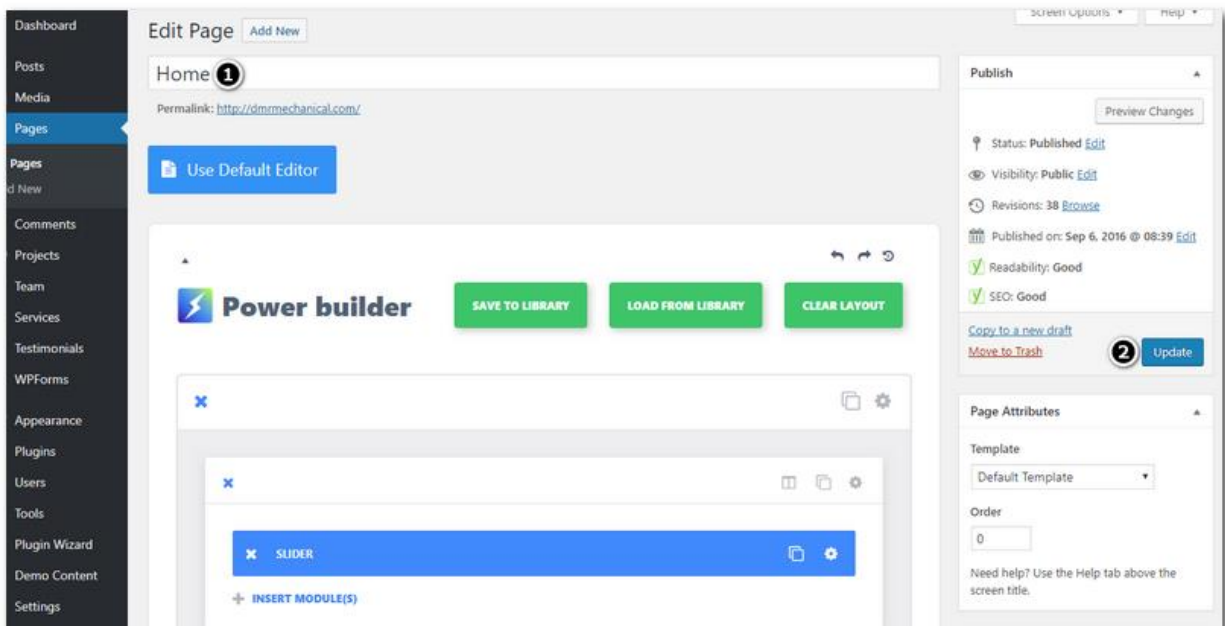
←B: Plugins: NOTE: Some items cannot be edited on a main page. They can only be edited through the plugin. Each of these plugins has its own tutorial. The Tutorial will be named the same as the plugin.

←A: PAGES: Go to “Pages” to edit your website. Click the name of the page you want to edit to get to the editor. For our example, we will use the “Home” page (See picture **BELOW**).



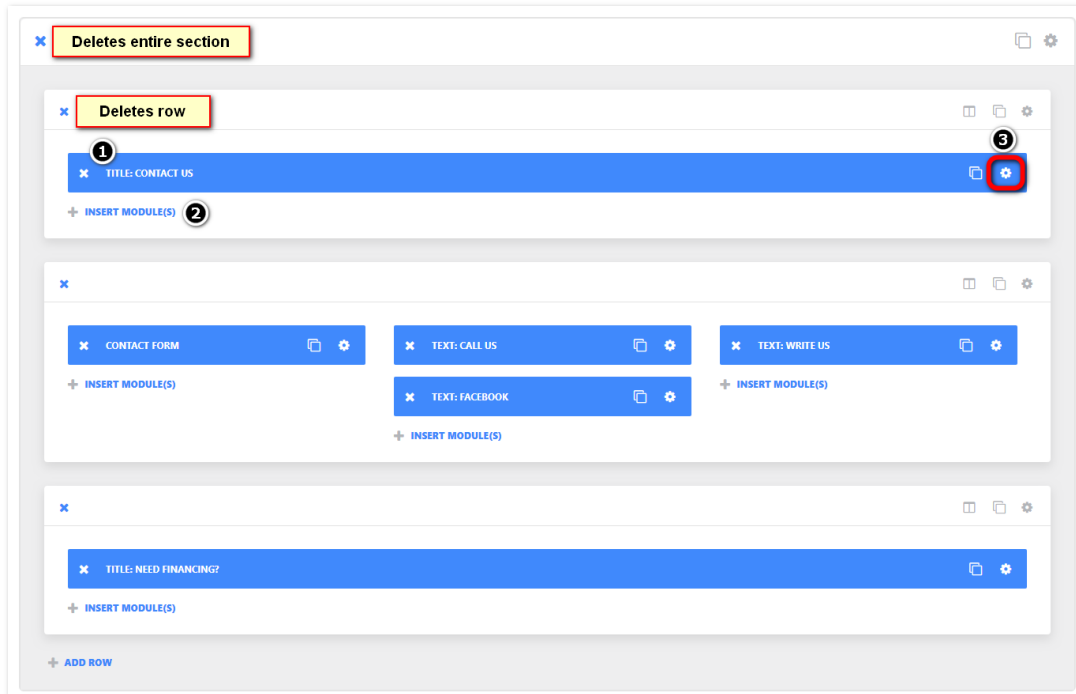
This will allow you to edit your page. (See below):

1. The title of your page.
2. The “**Update**” button. When you have made all of your changes, it will not be published live until you click this button.

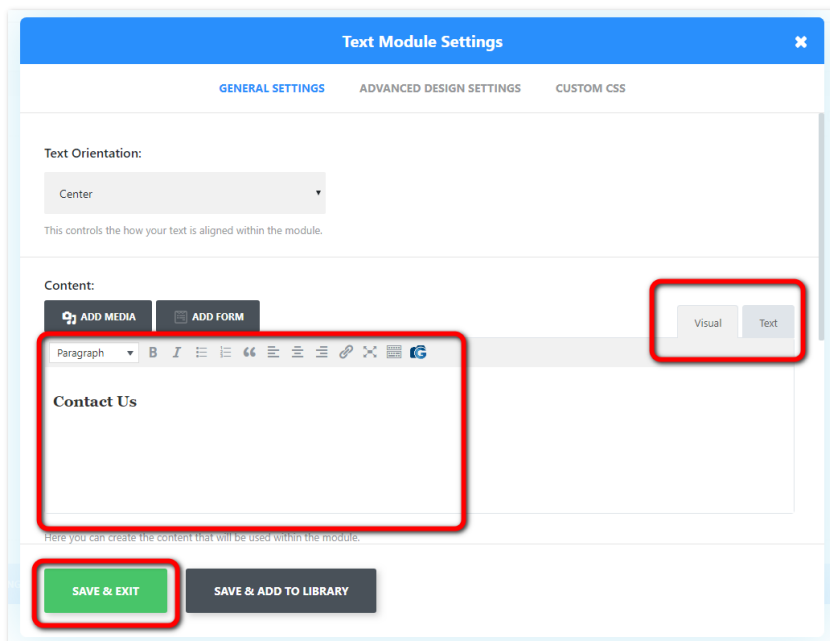


Updating the webpage

1. The labels should correspond with the section of your webpage.



2. If you want to add an extra section, click “Insert modules.” This may cause formatting problems, so be cautious.
3. The cog will allow you to edit the section.



When you open the section, you can type in the text box what you want to show on the website.

Make sure the “Visual” tab is selected. If you know how to use HTML, use the “Text” tab.

When you are done, click “save & exit.”

Do not forget to press UPDATE to publish the whole page.

